

Grant Applications for Melksham on 06/01/2020

ID	Grant Type	Project Title	Applicant	Amount Required
3541	Community Area Grant	Great Hinton Memorial Hall Replacement LED Lighting	Great Hinton Memorial Hall	£650.00
3489	Community Area Grant	Installation of a disabled accessible toilet	St Mary's Church Broughton Gifford	£5,000
3551	Community Area Grant	Conigre Mead Nature Reserve Improvements	Conigre Mead Volunteers	£810.00
3567	Health and Wellbeing Grant	Empowering Women through education and community engagement	West Wiltshire Multi Faith Forum	£996.00

ID	Grant Type	Project Title	Applicant	Amount Required
3541	Community Area Grant	Great Hinton Memorial Hall Replacement LED Lighting	Great Hinton Memorial Hall	£650.00

Submitted: 24/11/2019 22:01:47

ID: 3541

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£0 - £500

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Great Hinton Memorial Hall Replacement LED Lighting

6. Project summary:

The Hall lighting is a combination of fluorescent tubes and tungsten lights which we want to replace with LED fittings. This will reduce our running costs and maintenance as well with less frequent replacement of failed

lights. This will be a step to improving our carbon footprint and an investment in the future of the hall as fittings should last for 20 years without maintenance on present level of hall use.

7. Which Area Board are you applying to?

Melksham

Electoral Division

8. What is the Post Code of where the project is taking place?

BA14 6BY

9. Please tell us which theme(s) your project supports:

Health and wellbeing

Leisure and Culture

Older People

Our Community

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

03/2019

Total Income:

£4979.32

Total Expenditure:

£2770.62

Surplus/Deficit for the year:

£2208.70

Free reserves currently held:

(money not committed to other projects/operating costs)

£12270.25

Why can't you fund this project from your reserves:

The historic location of the old hall on which the new hall was built in 2000 does not provide any space for carparking so the use of the hall is entirely by villagers and village groups. Consequently, our annual income from its hire is very small at £1700 and with expenditure on overheads at £1870 we need the support of the 110 members of the 100 Club to make up the shortfall and help build up reserves towards long-term maintenance. Recognising the importance of the hall to the community the Parish Council have agreed to give £500 annually in the current and next two years to make sure the running of the hall remains viable. For this reason, we think it is prudent to commit only £500 from our reserves to the project. The surplus shown in the last accounts included an exceptional donation of £588.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost	£1300.00
Total required from Area Board	£650.00

Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Fittings and installation	1300.00	Our reserves	yes	650.00
Total	£1300			£650

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Melksham

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

We are investing in the new LED light fittings in the hall to try and ensure its sustainable use for the community in the future. Regular users are members of the Art and Craft Club Short Mat Bowls Club Lunch Club Ladies Club and the Parish Council. The Community Committee organise events for villagers in it every three months with any surplus over costs donated to the Hall funds. Villagers also hire it for private events and children's parties. At election times it is the village polling station. The improved efficiency of the new lights and their longevity will help to keep costs down and enable us to continue to offer the hall for a reasonable and attractive hire charge to all our users in the village.

14. How will you monitor this?

By monitoring the level of bookings and fixing the hire charge at an affordable rate for our users to continue with their activities.

15. Safeguarding. Please tell us about how you will protect and safeguard those involved in your project

The hall trustees manage the hall for the benefit of the community and do not have responsibility for any events taking place in it. However, our booking form draws attention to the obligations of users to ensure the safety of children and vulnerable adults. Where circumstances demand it those having a supervisory role should be in possession of appropriate clearance such as DBS. A notice is displayed in the hall to the same effect which advises users who are concerned about any perceived abuse of children and vulnerable adults to report the matter to the police and trustees who will co-operate in any formal investigation. This safeguarding policy is reviewed annually by the trustees.

16. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Current projections for income from the use of the hall and 100 Club indicate that overheads will continue to be covered for the foreseeable future and the Parish Council underpins the income with a grant of 500 per annum through to 2021 when it will be reviewed.

17. Is there anything else you think we should know about the project?

NA

18. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

3489	Community Area Grant	Installation of a disabled accessible toilet	St Mary's Church Broughton Gifford	£5,000
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1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept**5. Project title?**

Installation of a disabled accessible toilet

6. Project summary:

History: The church of St. Mary's has been at the centre of the village community since at least the time of the Norman Conquest when it is recorded that Gundrada, the daughter of William the Conqueror, gave the chapel of Brochtune to the Abbey of Shaftesbury. In the church there is a list of priests of the parish dating back to William Lavington in 1308.

Of the existing church, parts date back to the 13th century, with the south chapel being added in the 14th century. The bowl of the font is believed to be of Saxon origin.

Current Situation: St. Mary's Church is the oldest building in the village of Broughton Gifford and is the only historic building which might be said to belong to the community. It is Grade 1 listed and the total responsibility for its maintenance and upkeep lies with the congregation. There are no endowments.

The church is regularly used as a resource by the school, with which there is a very close relationship. It also becomes a place of focus in such village events as Remembrance Sunday, weddings, funerals and christenings. These will fill the building, which has a capacity of something over 100 people.

The congregation most Sundays numbers between 20 and 30, and is mostly elderly.

The church in the community: We feel that the church is not just within the building itself, but within the community at large. As part of this we organise such events as the BG Games, the Barn Dance and quizzes in the Village Hall. From these we have recently raised money for such organisations as:

St. Mary's Primary School
Broughton Gifford Pre-School.
Broughton Gifford Magazine.
Broughton Gifford Cricket Club.
The Friendship Club.
Melksham Food Bank.

We have also run litter-picks and joined in those run by the Parish Council.
We are on the first steps of becoming an eco-church.

What we hope to create: Our objective is to make the church more user-friendly, so that it can be opened up to wider use by the community. A need has been put to us that mothers would like somewhere to meet and have a coffee and a chat after dropping off their children at school. We would intend, therefore, to initially open the church two mornings a week, to enable this to happen..

The most pressing need is to have a toilet. This is much in demand at weddings and funerals, when people have often travelled some distance. Also when it is being used by the school and a child needs to go to the toilet, this means that a teacher has to be absent with the child for up to 20 minutes.

Our plan is to install a toilet with disabled access in what is now the vestry at the west end. This means moving the Saxon font, which is now at the entrance to the vestry, to the north-east corner of the church, where it will be in full view of the congregation.

The other major part of the plan is to move the welcome area, from its current place in what was the south chapel, to the rear of the church on the north side. There we will install a kitchenette, with sink and running water, simple cooking facilities and a range of storage cupboards.

The problems we have faced: Our initial plan was to make things as simple as possible, with a maximum budget of £50,000 and such features as a composting eco-loo. However, as it is a Grade 1 listed building, all sorts of organisations, such as English Heritage and the Victorian Society, not to mention Wiltshire Council and the Diocesan Advisory Committee have had to have their say and, in some cases, a veto on what were our original simple solutions. This has meant that costs have increased considerably and we now expect the financial figure to be close to twice our initial budget.

The cost of the installation of the toilet and washing facilities, together with the moving and re-installation of the font is estimated to be in the region of £20,000.

The financial position: As has already been mentioned, we have a small and elderly congregation, which has to finance the running of St. Mary's. As well as the maintenance of the building, this includes heating and insurance. In addition, we make a contribution to the Diocese to pay for our Rector and his pension. This year, that alone amounts to £12,301. On top of this, we make donations each year to local and national charities of over £2,000.

With regard to our project, so far we have raised over £43,500, of which some £8,000 has been spent on architect's fees. We also hope to receive grants from other sources, but these, such as the Lottery Heritage Fund, have decreasing money for grants available.

What we are seeking: We would like to apply for a grant of £5,000 towards the work we are undertaking with regard to the installation of the disabled toilet.

3551	Community Area Grant	Conigre Mead Nature Reserve Improvements	Conigre Mead Volunteers	£810.00
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Submitted: 04/12/2019 19:51:02

ID: 3551

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£0 - £500

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Conigre Mead Nature Reserve Improvements

6. Project summary:

The bench has been requested by visitors to enjoy and observe wildlife.

7. Which Area Board are you applying to?

Melksham

Electoral Division

8. What is the Post Code of where the project is taking place?

SN12 6UL

9. Please tell us which theme(s) your project supports:

Children & Young People

Environment

Health and wellbeing

Leisure and Culture

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

05/2019

Total Income:

£00.00

Total Expenditure:

£810.00

Surplus/Deficit for the year:

£585.63

Free reserves currently held:**(money not committed to other projects/operating costs)**

£585.63

Why can't you fund this project from your reserves:

It has been promised to help with a new liner for the pond which will be installed by the Wiltshire Wildlife Trust.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£810.00		
Total required from Area Board		£810.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Bench x2 @405.00 each	810.00			
Total	£810			£0

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Melksham

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

Visitors School children students and older people will enjoy seats. We welcome groups for observations and study.

14. How will you monitor this?

Observation and survey of use.

15. Safeguarding. Please tell us about how you will protect and safeguard those involved in your project

Children under 18 are not allowed to volunteer or attend events without an accompanying parent or guardian. Adults needing a carer or assistant must also be accompanied at events. There is a written policy on display. The volunteers comply with Wiltshire Wildlife Trust policy in these matters.

16. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Not needed after installation of the benches

17. Is there anything else you think we should know about the project?

Not applicable

18. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

3567	Health and Wellbeing Grant	Empowering Women through education and community engagement	West Wiltshire Multi Faith Forum	£996.00
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Submitted: 16/12/2019 19:47:13

ID: 3567

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Health and Wellbeing Grant

2. Amount of funding required?

£0 - £500

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Empowering Women through education and community engagement

6. Project summary:

It is important to take into account that this is not a new project. We build and introduce new activities projects depending on our service user's needs. We know of their needs usually through ESOL classes. The project provides ESOL lessons to women from different racial backgrounds and organises a few events for the purpose of community engagement with statutory and voluntary sector bodies and developing the skills of women to speak in public. Request students to organise events with support to acquire planning and admin skills. Help support vulnerable people in the community. New women join every year and during the year. Many attend lessons and shared lunches to socialise learning about different cultures and making friends. PLEASE NOTE AT THE TIME OF WRITING THE GROUP HAS NO PLANS TO ASK FOR A GRANT FROM THE TROWBRIDGE AREA BOARD.

7. Which Area Board are you applying to?

Melksham

Electoral Division**8. What is the Post Code of where the project is taking place?**

SN12 6JU

9. Please tell us which theme(s) your project supports:

Health and wellbeing

Leisure and Culture

Older People

Other

If Other (please specify)

Education -Providing English classes

10. Finance:**10a. Your Organisation's Finance:****Your latest accounts:**

05/2018

Total Income:

£21398.00

Total Expenditure:

£18718.00

Surplus/Deficit for the year:

£2680.00

Free reserves currently held:

(money not committed to other projects/operating costs)

£14668.00

Why can't you fund this project from your reserves:

We make efforts to keep at least one-year restricted reserves to run English classes both in Trowbridge and Melksham. Our dedicated fund raiser has gone on to do other work. It will take time to find a dedicated fund raiser with the skills and knowledge. In addition, we have restricted funds for a number of events as per agreed between the group and the grant providers. It is important to keep in mind Muslim women celebrated Eid festival last year and they themselves fully financed it giving money and donations in kind such as food. Muslim women are already planning the Eid festival and started to save to pay for it fully. Eid festival is another example of a

community engagement is self-funded by the students. Our reserves could just cover one year expenditure but without any emergency cover for potential expenses that could arise. It is our practice to keep a provision for one year while searching for more funds. PLEASE NOTE I HAVE SHOWN DONATION IN KIND ON BOTH SIDE. OUR INTERACTION HAS INCREASED IN MELKSHAM AND SUPPORT FOR RESIDENTS ESPECIALLY FOR ASIAN COMMUNITY.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£2960.00		
Total required from Area Board		£996.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
ESOL-Teaching cost from annual cost	700.00	from reserves	yes	350.00
venue ESOL annual cost	900.00	from reserves	yes	550.00
ESOL-stationery and travel and Gen expenses	100.00	from gen funds	yes	50.00
ESOL-End of term lunches and donation in kind volunteers time	500.00	Donation in kind 4 volunteer teacher don't claim for their time. Students provide for food	yes	500.00
Weekly refreshments Tea/coffee etc				
Hire-IWD Int women day March 2020	130.00	Donation from Students for ESOL	yes	100.00
IWD-Children activities	180.00			
IWD-Henna Face painting	200.00			
IWD- Food	200.00	IWD- from restricted funds	yes	264.00
IWD Gen Expenses Flyers etc	50.00	IWD-Expected donation	yes	150.00
Total	£2960			£1964

11. Have you or do you intend to apply for a grant from another area board within this financial year?
No

12. If so, which Area Boards?
Melksham

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

Women from Ethnic minorities Bangladeshi/Turkish/Albanian/Russian/Chinese Melksham Community. Melksham Older people men, though we only hear of men needing help through wives or the mosque. We work with Schools giving talks on faith and cultures and support People needing help victims of hate crimes. Mostly women from different ethnic Bangladeshi Turkish Eastern European backgrounds benefit from learning English gaining confidence and volunteering to gain experience and giving back to society. Through our End of Term Shared lunches the students meet with a wider community. Shared lunch is open to wider the community and we have women from different backgrounds including African and Caribbean. This is our regular community engagement event with the statutory and voluntary sector. The refreshments are donated by the student's friends and colleagues. This year we have one carer coming with an older person to our shared lunch. We would like to see older people attending shared lunches. It is one of our tasks to target this specific group in future to invite to our shared lunch. This again helps women to developing skills for women to speak in public to organise events with support if needed help support vulnerable people. Many women attend lessons and shared lunches to socialise learning about different cultures and making friends. The absence of these activities will result in isolation. The confidence of ladies making them productive citizens. Recently one of our Turkish students started to support a father of 5 children who has gone through divorce and the children's mother does not have anything to do with the kids. The father was suffering anxiety and depression in coping with the kids and the kids are now happy to spend leisure time with the volunteer. Father is also happy and able to cope with ongoing challenges. This is only one example from many demonstrating the impact of our work. We are also working closely with the area board manager specifically helping him to identify locations where the BAME community especially Muslims live in Melksham. This task is also incorporated in the project following a meeting with the Area board manager. Loneliness and isolation cause anxiety and can lead to mental health and depression. Meeting people be it education or engagement or volunteering provide a healthy environment. Two of our students are volunteering with Dorothy House Two are supporting individuals within the community and others are continually looking for suitable voluntary work. There are always challenges with new students especially from the Bangladeshi community. With the support of volunteer teachers and paid teachers everyone quickly integrated into the group. One of our students has volunteered to work with Wiltshire Police and two have volunteered to work with Health Watch Wiltshire. A number of students help at an allotment from time to time. This is not yet very successful in that a routine has not been established. A number of students have helped run afternoon Tea an evening meal and lunch to raise money for groups in Melksham BOA and Devizes. These women are good at making food and donating it free to raise funds. Clearly many different people and groups are benefitting from our work in Melksham. We are supporting a victim of hate crime who lives in Melksham and works in Devizes. All incidents took place in Devizes. Total volunteers in Melksham 5 Volunteer and total Group Committee members 6 working for both Trowbridge and Melksham.

14. How will you monitor this?

We keep a record of students and their voluntary work. We are not keeping a record of people attending shared lunches except those who confirm in writing. We could start this. A record is also kept of people attending events like IWD and Eid.

15. Safeguarding. Please tell us about how you will protect and safeguard those involved in your project

The committee is ultimately responsible for the safeguarding. Creche workers have to be DBS checked and at least two people would be working together. We will only work with older people in the presence of a carer or relative. We have policies in place. Volunteers get a brief at the time of joining. It would be fair to say we do not have an annual meeting with individuals. Volunteers are asked on a weekly basis in Melksham how they are doing and any help needed or any issues they may have. We only get a request to organise outings. The group committee is mindful the policies need revisiting, and this is diarised for discussion at our next meeting.

16. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

The committee is looking to apply to other organisations Selwood housing YAP Community Foundation for 2020-2021 and beyond. We do have enough reserves to run English classes and a few events. We do not have enough money to hold events in Melksham.

17. Is there anything else you think we should know about the project?

18. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.
